

Umnga Farmers Training Group Donation and Funders Policy

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1. Introduction

Umnga Farmers Training Group (UFTG) is dedicated to empowering rural communities, learners and emerging farmers in South Africa through training, resources, and sustainable agricultural practices. To achieve our mission, we rely on the generous support of donors and funders. This policy outlines our commitment to transparency, accountability, and ethical standards in managing donations and funding.

2. Purpose

The purpose of this policy is to:

- Ensure transparency and accountability in the acceptance and management of donations and funding.
- Provide guidelines for donor engagement and communication.
- Safeguard the integrity and reputation of UFTG.
- Ensure alignment of donations and funding with UFTG's mission and values.

3. Scope

This policy applies to all donations and funding received by UFTG from individuals, corporations, foundations, government entities, and other organisations.

4. Principles

4.1 Transparency

UFTG is committed to being transparent about how donations and funding are used. We provide clear and accurate information to our donors and funders about the impact of their contributions.

4.2 Accountability

UFTG will manage all donations and funding responsibly and in accordance with donor intentions and applicable laws. Regular financial reports and audits will be conducted to ensure proper use of funds.

4.3 Ethical Standards

All donations and funding will be accepted and utilised in a manner that upholds the highest ethical standards. UFTG will not engage in any activities that could compromise its integrity or independence.

4.4 Alignment with Mission

All donations and funding must align with UFTG's mission, values, and strategic objectives. UFTG reserves the right to decline contributions that do not meet these criteria.

5. Donation and Funding Acceptance

5.1 Types of Donations

UFTG accepts various types of donations, including but not limited to:

- Monetary donations (cash, checks, electronic transfers)
- In-kind donations (goods, services, equipment)
- Planned gifts (bequests, trusts, annuities)

5.2 Criteria for Acceptance

Before accepting any donation or funding, UFTG will consider:

- The donor's or funder's alignment with UFTG's mission and values.
- Potential conflicts of interest.
- The legal and ethical implications of the donation.
- The capacity to fulfil any conditions or restrictions attached to the donation.

5.3 Declining Donations

UFTG reserves the right to decline any donation or funding that:

- Does not align with our mission and values.
- Could create a conflict of interest.
- Comes with conditions that UFTG cannot reasonably meet.
- Could damage UFTG's reputation or independence.

6. Donor and Funder Engagement

6.1 Communication

UFTG is committed to maintaining open and transparent communication with all donors and funders. Regular updates on the impact of their contributions and the organisation's activities will be provided through newsletters, reports, and meetings.

6.2 Recognition

UFTG will recognise donors and funders in a manner that respects their wishes and privacy. Options for recognition include:

- Public acknowledgment in reports and publications.
- Naming opportunities for significant contributions.
- Private acknowledgments and thank you letters.

6.3 Privacy

UFTG respects the privacy of all donors and funders. Personal information will be kept confidential and will not be shared without explicit consent, except as required by law.

7. Financial Management

7.1 Use of Funds

All donations and funding will be used to support UFTG's mission and objectives. Restricted funds will be used in accordance with the donor's specified purpose.

7.2 Financial Reporting

UFTG will maintain accurate financial records and provide regular financial reports to donors, funders, and relevant stakeholders. Annual financial statements will be audited by an independent auditor.

7.3 Budgeting

Donations and funding will be incorporated into UFTG's annual budgeting process to ensure resources are allocated efficiently and effectively.

8. Monitoring and Evaluation

UFTG will regularly monitor and evaluate the impact of donations and funding to ensure they are achieving the intended outcomes. Reports on the impact and use of funds will be shared with donors and funders.

9. Compliance

UFTG will comply with all applicable laws and regulations regarding the acceptance and use of donations and funding. This includes adherence to anti-money laundering regulations and reporting requirements.

10. Policy Review

This policy will be reviewed periodically to ensure it remains relevant and effective. Revisions will be made as necessary to reflect changes in laws, regulations, and organisational practices.

11. Contact Information

For any questions or further information about this policy, please contact:

- **Executive Director:** Johann Stassen
- **Email:** info@umnga.africa
- **Phone:** 051 444 0201
- **Address:** 3 Boerneef Street, Langenhoven Park, Bloemfontein, 9301

This policy sets the framework for UFTG’s interaction with donors and funders, ensuring that all contributions are handled with integrity, transparency, and accountability.

Approval details of the policy

Approved by	Board of Umnga Farmers Training Group NPC
Date of Approval	24 June 2024
Implementation Date	1 July 2024
Review Date	1 July 2026
Signature: Name: Johann Stassen Position: Executive Director	